How to delete a document in PROCESS DIRECTOR AP.

Question / Problem:

How to delete a document in PROCESS DIRECTOR AP.

Answer / Solution:

Before a document can be deleted in INVOICE COCKPIT, one of the following configurations must occur:

a. In transaction /COCKPIT/CI, expand Mandatory settings, expand Functions, and then click Set active functions.

b. In transaction /COCKPIT/C4, select the Delete document check box.
Once the change has been made, the Delete command will be available under the Document menu in transaction /COCKPIT/1.

To display deleted documents, click Extras, and then click Display deleted documents.
Documents displayed within the *Display logs* are marked for deletion. Deleting a document from this screen will permanently delete it from the system.

**Applies to:**

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<thead>
<tr>
<th>Product</th>
<th>Version</th>
<th>Category</th>
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<tbody>
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