Kofax TotalAgility71 - How we can delete or reduce the size of the Documents DB?

One way we have seen customers reduce the size of their Documents DB is by deleting the documents just before a job completes. This will remove the document and all related data from the Documents DB. They can do this by using the Capture Delete node on a process map.

For existing jobs/documents, they could do the following to remove document data.
1. Install the Kofax Repository Browser shipped with KTA 7.1.0.9. This tool will give you a visual look of your document repository structure
2. Locate folders/documents that are no longer needed by KTA
3. Get instance id of the folder/document
4. Pass this instance id into either of the SDK methods below depending on what your deleting
   a. CaptureDocumentService.DeleteFolder

**** Before performing the steps above, the customer should take full backups of the TotalAgility and TotalAgility_Documents DB ***

Once the document data is gone from the DB there’s no way to get it back. Thus, if they restart a finished job where the associated folder/document does not exist they will run into issues.

Please know in KTA 7.2 there are document retention policies. This means KTA will hold onto documents for a certain amount of time before automatically deleting them.